

## Academic Calendar

ACADEMIC AFFAIRS

Academic/Curriculum

Policy Owner: Provost and Vice President for Academic Affairs

*Effective date:* immediate

*Approval date:* April 26, 2017

*Reaffirmation Date:* January 24, 2025

*Schedule for Review:* Fall 2029

Policy Summary:

Fort Lewis College's academic calendar has three instructional periods, a Fall semester, Spring semester, and Summer semester.

Policy Statement:

1. The College will have an academic calendar for its undergraduate and graduate programs comprised of three terms:
  1. Fourteen weeks of instruction with a final examination week in a Fall semester;
  2. Fourteen weeks of instruction with a final examination week in a Spring semester;
  3. Variable weeks of instruction in a Summer semester.
2. The College will meet the requirements of 34 CFR 668.3 for a 30-week academic year through the scheduling of the Fall and Spring semesters as set forth 1.A.-B.
3. The Provost and Vice President for Academic Affairs establishes the beginning and ending dates for each term four years in advance. The Provost has the authority to change the beginning and ending dates for any term as deemed necessary without prior notice.
4. The Registrar will publish these dates in a document entitled the "Academic Calendar," which is included in the *Catalog of Courses* for that academic year and on the college website. Other dates of academic significance may be included in the academic calendar upon approval of the Provost

### **Reason for Policy**

This policy implements an academic calendar that facilitates effective instruction while meeting federal financial aid regulations.

Responsibilities:

*For following the policy:* Registrar

*For enforcement of the policy:* Associate Vice President for Enrollment Management

*For oversight of the policy:* Provost and Vice President for Academic Affairs

*For notification of the policy:* Policy Librarian

*For revision of institutional policies impacted by the lengthened Summer semester:* Policy owners

*For procedures for implementing policy:* Procedure owners

Review and Revision History:

The policy approved August 17, 2016 provided for a 16 week summer semester. The April 26, 2017 revision lengthens the summer semester to 17 weeks.