

# 5-18: Official Building Names

- Issued: 3-95
- Revised: 11-03

## I. PURPOSE

To establish a policy on naming facilities and buildings.

## II. GENERAL

The Fort Lewis College President's Cabinet and the Executive Committee of the Fort Lewis College Foundation have agreed that the following policy on naming buildings should be operative for the next several years.

## III. APPROVAL PROCESS

A. Any proposal to place a new name on a room or building (or to supplement an existing name) must be submitted to the President's Cabinet for approval.

B. Normally, any naming of a building will be in response to a financial contribution of an appropriate magnitude (and when possible, would reflect some historical affiliation with the institution).

C. Naming a building after an individual must be approved by the Board of Trustees. Naming a building on an interim basis, or naming a room, laboratory, or lounge area (or any similar space) would require approval only by the Cabinet.

D. Generally interim building names would normally be named based on the long term anticipated discipline(s) assigned to the building such as Chemistry Hall, for historical purposes associated with the region such as Escalante Hall or regional trees/plants such as Sage Hall.

## IV. OFFICIAL LIST OF BUILDINGS

View the [official list](#) of Fort Lewis College building names, including abbreviations and numbers.